

Karissa Lynn Bois

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Dear PRCA Members:

I am a recent graduate of Auburn University Montgomery and a past member of the AUM chapter of PRCA. In the interest of exploring employment opportunities in the field of communications, I have enclosed my resume for your review. Specifically, I am seeking to expand my training and experience in public relations.

My strong work ethic and organizational skills would prove extremely valuable to a company that makes community relations its top priority. I am self-motivated and energetic, and can communicate well with customers, staff, and management.

I am available for an interview at your convenience to discuss how my education and experience could benefit your company. Thank you for your time, and I look forward to your response.

Sincerely,

Karissa Bois
enclosure
